March 1, 2017

Dear Students,

The application for this year’s Internship program is attached. As in years past, this program is highly competitive and this year we will be accepting only those students who follow the application process and show a sincere desire to be a part of the program.

Please take a few minutes to read through the application. All students who wish to apply for the Internship Program MUST fill out an application, all fields MUST be filled in and all requested materials (transcript, essay and resume) MUST be attached if you want your application to be considered. References, if needed, can be sent to the internship email (internship@winlab.rutgers.edu). Please note that prior involvement in the program does not guarantee admission this year and positions are limited.

Please obtain two letters of reference. Letters of reference should be submitted to internship (AT) winlab (DOT) rutgers (DOT) edu by faculty at your home institution or past job supervisors who can assess the quality of your academic performance and research potential. If you are a Rutgers student and will be using a WINLAB professor(s) as your reference(s), you do not need a letter of reference from that professor. Simply list the name of the professor(s) on the application since the WINLAB faculty will be asked for input regarding any student who lists them as a reference.

Also, please tell us, specifically, which of the listed topics you would be interested in and please put them in order of preference. This will help us assign students to research projects in an area that best matches their interest.

Finally, the due date for these applications will be Friday, March 24, 2017. Applications will be considered on a first-come, first-served basis and all applications received after that date will only be considered once all on-time applications have been processed.

Should you have any questions regarding the application or the submission process, please feel free to contact me at 848-932-0942 or by email at noreend@winlab.rutgers.edu.

Thank you.

Noreen M. DeCarlo
Administrative Assistant/Internship Program Coordinator
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Rutgers, The State University of New Jersey
Technology Centre of New Jersey
671 US Route 1
North Brunswick, NJ 08902

848-932-0942 (Voice)
732-932-6882 (Fax)
noreend@winlab.rutgers.edu
2017 INTERNSHIP PROGRAM
APPLICATION

Name: ____________________________________________________________

Address: (Rutgers) ________________________________________________
            (Home) _________________________________________________

Telephone: (Mobile) ______________________ (Home) ____________________
            (E-mail) ________________________________________________

Citizenship: US: □ U.S. Permanent Resident: □ Foreign: □

University Name _________________________________________________
Program Enrolled ________________________________________________
Year __________________________________________________________
Cumulative GPA including Fall 2016 _________________________________

Are you interested in non-paid participation in the Internship Program? □Yes □No

Preferred Research Topic(s) 1. ______________________________________
(in order of preference) 2. ______________________________________
                        3. ______________________________________

References: (name, email, phone):

1. ________________________________________________________________
2. ________________________________________________________________

List any academic honors or awards, extra-curricular activities:
________________________________________________________________

Describe any relevant prior experience (e.g., jobs, projects or hobbies):
________________________________________________________________

Signature: _______________________________________________________
Date: ____________________________________________________________

Have you attached:
□ Transcript? □ Essay? □ CV/Resume?

WINLAB